Job Description

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<th>Job title</th>
<th>Occupational Therapist (OTR/L)</th>
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<td>Position</td>
<td>Contractor</td>
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<td>Supervisor</td>
<td>Director of Clinical Services</td>
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<td>Department Head</td>
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Job Purpose
This position includes the implementation of occupational therapy (to include early intervention through adult services) for the Els for Autism Foundation. Within this position, the Occupational Therapist will conduct intakes, administer both informal and formal evaluations using the latest evidence-based practice, create intervention plans, consultative plans, and home programs, and be responsible for program/treatment delivery. The Occupational Therapist may also work on the Els for Autism Foundation’s transdisciplinary GOALS team implementing a train the trainer model of intervention to international families, therapists and their children. The Occupational Therapist will be required to integrate parent training into all treatment plans and will provide strategies needed for optimal occupational performance. The OT may provide support and training to the adult service staff (e.g., job coaches, employment specialists) in supports and strategies for participants in vocational programs. Additionally, the Occupational Therapist will be responsible for recommending specialized equipment, environmental adaptations and access to assistive technology as needed. This position will require flexibility in availability to service a growing clientele and caseload.

Occupational Therapist

Roles and Responsibilities
Clinical Services
All duties will be performed across foundation programs including recreational activities, early intervention, occupational therapy, speech and language therapy, behavior analytic services and education and adult services

- Conduct initial intakes and parent conferences to gather relevant information
- Administer occupational therapy screenings and evaluations including sensory profiles
- Develop & implement occupational therapy treatment, plans of care including goals and objectives, and home programs for occupational therapy strategies and recommendations
- Make environmental adaptations to promote success across environments
- Make recommendations for adaptive or specialized equipment/furniture and train use of the equipment/furniture to family members and/or educational/therapeutic team members
- Address client’s occupational performance to support engagement in occupations (e.g., ADL’s, IADL’s, etc.) across environments affecting health, well-being, safety and quality of life in a person with autism spectrum disorder and other developmental disabilities
- Create and perform task analyses to break down activities into achievable components for both the client and their family/caregivers
- Guide and educate family members and caregivers during evaluation and treatment processes
- Observe, note, and perform data collection/report on progress of long and short term treatment goals
- Compose home programs and training of strategies for clients, families/caregivers addressing performance skills
- Participate in transdisciplinary clinical team meetings/discussions
- Consult across disciplines to provide suggestions for environmental adaptations,
access to assistive technology and positioning

- Incorporate communication and behavioral strategies into therapy sessions
- Provide training and consultation to adult services team for work experience clients

## Qualifications

### Required

- Master’s Degree in Occupational Therapy
- Licensed by the State of Florida Department of Health
- Certification by the National Board for Certification of Occupational Therapy
- Minimum 3 years’ clinical experience in providing occupational therapy treatment that infuses only the most up to date evidenced based practices for individuals with autism spectrum disorder
- A vast knowledge of behavioral and communicative principles and techniques for individuals on the autism spectrum
- Familiarity with assessment tools including but not limited to: PDMS-2, Beery VMI, BDI-2, SP, SPM, BOT-2, HELP, DTVP-2, SIPT, and Vineland II
- Demonstrates proficient knowledge of typical development
- Experience working with a variety of age groups from birth-adulthood
- Experience working collaboratively with related professionals and providers
- Demonstrates excellent oral and written communication skills and the ability to communicate effectively with colleagues, parents, community members, and staff members
- Demonstrates excellent time-management skills
- Adherence to a high level of professional and ethical standards (in accordance with AOTA standards)
- Demonstrates excellent rapport with children and adults with special needs and their caregivers
- Excellent computer skills, including Word, Excel, and PowerPoint, and data collection and reporting
- BLS certification and Seizure training certification
- Valid Florida driver’s license

### Preferred

- Experience implementing occupational therapy across settings and within a transdisciplinary model of care
- Experience participating in research
- Experience in presenting at local conferences or trainings
- PCM trained
- Bilingual (Spanish or Brazil Portuguese and English)

## Payment

Occupational Therapist will be paid monthly payment via direct deposit for services rendered

## Additional Requirements

### Orientation and Training

- Occupational Therapist must complete a Level 2 Background Clearance & employment paperwork
- Occupational Therapist must sign Els for Autism Confidentiality Agreement and Media Release Forms
- Occupational Therapist must complete Els for Autism Video/Photo Release
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- Occupational Therapist must complete Els for Autism Staff Training Modules, Autism Navigator Modules, HIPAA Awareness Training and Seizure Training
- Occupational Therapist must hold their own liability insurance

Professionalism
- Comply with Els for Autism and Els Design Group Brand Standards
- Display a high standard of integrity and conduct while serving as a representative and ambassador for the Els for Autism, its mission, and the vision of the Els family

______________________________________________
Els for Autism Administrator Approval
Date

______________________________________________
Occupational Therapist Signature
Date